

4.4.2 – Procedures and policies for maintaining and utilising physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc.

Response:

Dr. Ambedkar College of Arts and Commerce, a prestigious institution in Pune, is managed by the People's Education Society (PES) Mumbai. The college provides a comprehensive range of facilities to support its students' academic and extracurricular needs.

The PES authorities govern the procedures and policies for maintaining and utilising physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc.- and the college implements them meticulously as and when required.

Campus Maintenance:

Infrastructural improvement, upgradation, and extension decisions are pivotal to maintaining the college campus. These decisions are made during the Governing Council meetings of PES, ensuring that the campus is continually evolving to meet the needs of its students and faculty.

Classrooms:

Regular cleaning and maintenance of classrooms are carried out by dedicated Class IV staff appointed for this purpose. This ensures that the learning environment remains conducive and comfortable for students and teachers. Additionally, the Vocational department of the college monitors electrical systems regularly and provides immediate repairs when necessary, guaranteeing the safety of everyone on campus.

Library:

The college library is a vital academic resource, and its facilities are meticulously maintained. Annual maintenance contracts are established for the software used in the library, guaranteeing smooth operation. Furniture and fixtures are repaired or replaced as required, ensuring students have access to a comfortable and enriching study environment.

Computer Lab:

The computer lab is an essential component of the college's academic infrastructure. Regular maintenance and updating of computers and software are carried out to provide students with the latest technology and tools necessary for their education. This ensures students can access modern and functional equipment, enhancing their learning experience.

Play Fields:

Physical activities and sports are encouraged at Dr. Ambedkar College. Playfields are maintained to provide students with adequate space for outdoor sports and activities, promoting a healthy lifestyle and teamwork among students.

Drinking Water Facilities:

Access to clean and safe drinking water is a fundamental right. The college ensures the availability of clean drinking water at various points across the campus, meeting the basic needs of all students and staff members.

Washrooms and Sanitization:

Proper sanitation facilities are maintained throughout the campus. Clean and well-maintained washrooms are essential for the health and hygiene of everyone on campus. Regular cleaning and sanitisation protocols are followed to uphold the highest standards of cleanliness.

Parking Space:

Adequate parking space is provided for students and staff, ensuring the convenience and safety of all members of the college community who commute by vehicle.

Colour Work of the Building:

The aesthetics of the college building are essential for creating a positive and inspiring atmosphere for learning. Regular maintenance, including painting and colour work, is carried out to enhance the visual appeal of the campus.

Furniture and Fixture:

Furniture and fixtures across the campus are maintained and repaired promptly, ensuring the comfort and functionality of classrooms, offices, and common areas.

Maintenance of Library Books, Software, Records, and Files:

Library books are regularly checked for wear and tear, with damaged books either repaired or replaced. Similarly, software used for administrative and academic purposes is updated periodically to maintain efficiency. Records and files are systematically maintained, ensuring organisational processes are streamlined and accessible.