



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR. AMBEDKAR COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	People's Education Society, Mumbai's
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02026615200
Mobile no.	9422343496
Registered Email	drambedkarcollege@gmail.com
Alternate Email	daciqacl8@gmail.com
Address	Jai Jawan Nagar, Yerwada
City/Town	Pune
State/UT	Maharashtra
Pincode	411006

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Manoj Pandkar
Phone no/Alternate Phone no.	02026615200
Mobile no.	9960889046
Registered Email	daciqac18@gmail.com
Alternate Email	drambedkarcollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://drambedkarcollege.in/AOAR/AOAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.drambedkarcollege.in/?mdocs-file=345

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.50	2004	16-Feb-2004	15-Feb-2009
2	B	2.21	2017	27-Nov-2017	26-Nov-2022

6. Date of Establishment of IQAC	15-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

State level Seminar on	04-Feb-2019 2	16
Entrepreneur and Personality Development	18-Jan-2019 2	75
Workshop on	06-Oct-2018 1	118
Short term certificate Course on	14-Feb-2019 3	26
State level	02-Feb-2019 1	27
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Conduction of the workshops for students, teaching and administrative staff.
- Organization of /seminar /workshop at state and institutional level.
- Preparation and analysis of student's database.
- Conduction of student oriented activities like NSS, social extension activities etc.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation and analysis of student's database.	Student's database has been prepared with category wise and gender distribution analysis.
Meditation workshop for staff and students	Successfully complete Meditation, Personality Development Workshop
National/State/local level Seminar, Workshop	Department of Geography Organised Two day State level seminar on 'Youth Development'.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Council	30-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

21-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

IQAC collects information from all departments in the areas of academic programs, certificate courses, major activities, achievements of staff and students, extension, research, collaborative work, seminar and workshops organized for staff and students, financial assistance given to students, remedial coaching and road map. The committee heads submit their annual activity report along with documentary evidences and photographs. We have started using 'eDocumentation' to avoid use of paper. IQAC google drive mechanism is used for this purpose. Compilation of data with

regard to departmental activities, committee reports etc. are stored on it. This proves helpful for anytime information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Time table Committee prepares time table for UG and PG programs according to university norms. Then it's displayed on notice board. Teachers prepare teaching plan according to the time table. Lecture plans are recorded in teacher's academic diary regularly and higher authorities monitor the same. Teachers are expected to follow the academic program according to teaching plan. Teacher refers standard reference books prescribed by the university along with the latest information available through resource for an effective implementation of curriculum. Beside the traditional teaching method (chock-board) various other teaching methods like PPT presentation, projects, field visits, add on practical, videos are used for effective of curriculum implementation. Based on the semester wise result analysis of every course corrective measures are suggested by if required IQAC remedial lectures are also conducted. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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No Data Entered/Not Applicable !!!

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nil
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Nil	288	259	259
BA	Nil	132	128	128
MCom	Nil	60	25	25
MA	Economics	60	6	6
MA	History	60	19	19
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	820	99	8	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
13	7	65	2	1	100
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Undoubtedly, a student mentoring is one of the very important aspects of the academic spectrum. Interaction of the teachers with the students at one on one basis and to the overall classroom is but mentoring. As we have a beautiful tiny college with only two faculties' arts and commerce at under graduate and PG level, our lecturers do conduct students directly and take endless efforts to solve their academic as well as personal problems in the classroom itself. For example, queries about syllabus pattern, examination pattern, career guidance In the college, we have various committees as NSS, Student welfare, student counselling, sport, cultural, examination and Buddhist centre. Through these different committees our lecturers interact with the students. Generally most of the students participate in the activities organized by these committees. They are mentored by chairman and members of the concerned committees time and again on various issues related. In academic year 201920, we have the more specific plan for students mentoring. As we have our previous system and our teachers are always in touch with the students, we have planned to assign the responsibility to our teachers as class wise mentors, e.g. FYBA class we have a mentor Dr. Manoj Pandkar who is an Associate Professor in economics and one more teacher will assist him in this system. The students from that class will contact concerned mentor for their academic and personal problem. The mentor will keep the record of interaction and guidance. As we have three undergraduate classes in Art faculty and three classes in commerce faculty with one addition division. Our associate professors will take the official responsibility in students mentoring system. The Students mentoring system we have kept a very informal way as students should feel free while discussing their issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
820	12	1 : 68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	10	4	4	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Regular internal evaluation for all the classes has been done as per the norms laid down by Savitribai Phule Pune University. As per the university exam answer sheet format, college gets answer sheets printed from reputed printing press. Earlier we were printing candidates name column on the answer sheet but as we followed university format for answer sheet. We dropped column name of candidate from answer sheet. But other columns are added. Our answer sheet is not exactly like university format but it very much similar to that. First, Second Third year BA/B.Com. Internal exam in the first term were conducted by the college as per the university, we had the exam pattern for BA/B.Com. We conducted FY SY TY BA/B.Com. Internal Exams in the college. The term end exam/ internal exam are of 60 marks for each subject Which are converted into 20 marks. The final exam of all subjects is for 80 marks which is conducted by the university. The centre for this exam is the college. The university sends online question papers before one hour of the scheduled exam time. The printout of the question paper is taken immediately and made Xerox copies as per the number of appeared students. The exam are conducted smoothly because it has a proper system. The college has installed CCTV in examination dept. and exam halls. The UPS/Inverter back up is also provided by the college. The college has also provided Computer system and printer. Earlier we were conducting BA/B.Com. Internal tern end exam in two sessions. Now we conduct exam in three sessions. E.g. 8 to 10 AM, 12:30 to 2:30 PM, 3 to 5 PM. For internal exam we were allowing in seating arrangement of the BA/ B.Com. Students on one bench as they were from different faculty. From academic year 201718, we made improvement in our earlier seating arrangement system one candidate should sit on one bench instead of allowing two candidates on single bench. As the tests are not mandatory, some teachers do not conduct it. But some do conduct tests. The tests are conducted on the for the preparation of students before the final exam. Tests are conducted basis of University pattern. CEO - one of the senior faculty members from the college is appointed as college examination officer (CEO). He conducts internal exam as well as university examination. CEO look after all duties and tasks related to internal and external examination like printing of question papers, seating arrangement and paper assessment program. He also takes care of declaring FY B.A./B.Com. Final results as these are college level exams. Internal exam is conducted at college level. Hence there is no hard and fast barcoding, masking and providing photocopy of assessed answer sheets and reevaluation system. As an improvement for college level FYBA/B.Com. Exam we do revaluation of the assessed papers if candidate demanded. We also provide the photocopy of assessed papers if candidate demands for this exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Needless to mention that academic calendar is an important part of the beginning of academic year. It helps to make the academic year runs smooth and planned. In our college, we appoint a committee to frame academic calendar. While preparing the academic calendar, it also takes the reference of the government and university circulars declared for the yearly activities. The institution plans the academic calendar of the curricular, cocurricular and extracurricular activities. The committee takes into consideration month wise, term wise teaching learning activities, programs, examinations and holidays. The academic calendar is the general frame for the college. Hence we have different committees in the college. They have their own yearly plans e.g. examination committee, cultural committee, NSS committee, student welfare committee etc. They prepare their own yearly activities by taking reference of academic calendar. The role of examination committee is vital. The examination committee prepares their plans for supplementary and term end examination,

final examination, Oral and practical examination as per the circular issued by the university time to time. As we have to conduct term end examination as per the norms laid down by the university. Our examination department prepares a proper plan and time table for conducting internal exams and assessment program. Generally the question papers for internal exams are framed by the concerned subject teachers. The exam department gets the question papers printed and conduct examination. After the examination, the answer sheets are issued to concerned teachers for assessment. In the same way practical and oral exams are conducted. The examination committee/department does inform students about examinations accordingly through notices and announcements in the classrooms and by displaying timetables on the notice boards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.drambedkarcollege.in/?mdocs-file=347>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	201819	UGC	85000	65000
Minor Projects	2018	CSDS	350000	350000
Minor Projects	2018	CSDS	300000	300000
Minor Projects	2018	CSDS	350000	350000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	2	7
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	District Hospital, Pune	5	25
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
26.68	11.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Vridhhi	Partially	2.0.Build 253.1 Full Version	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13142	1597749	349	57851	13491	1655600
Journals	123	95546	6	14	129	95560
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	67	1	1	11	0	6	7	3	14
Added	2	0	0	0	0	0	0	0	0
Total	69	1	1	11	0	6	7	3	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.48	2.25	24.2	9.66

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classrooms: Regular cleaning and maintenance is carried out so as to provide effective learning Environment to students. Classrooms are cleaned daily by the non teaching staff of the college. Regular monitoring of electrical done by Vocational department (Junior College) repaired immediately. Library: Annual maintenance contracts are done for the software used in the library. Furniture and fixtures are repaired as per requirement.
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Meditation	01/09/2018	50	Heartfull Fullness Foundation
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Subhedar Ramaji Ambedkar State level Elocution Competition.	State	16
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college created platform for the active participation of the students in the various academic activities. This empowers the student to obtain leadership qualities and execution skills. The Student Council is formed in the institution. It helps the students to share ideas, interest and concern with Lecturers and Principal. The Institutional Quality Assurance Cell (IQAC) is constituted in our College under the Chairmanship of Principal, head of the Institute. Student's representatives are the member of Institutional IQAC and College Development Council (CDC). All decisions are taken for the benefits of the students. Students Representative has been taking active part in decision making. Cultural activity member represent in student council the various affairs related to cultural activities in the college helps for their smooth conduct. Our College organised Annual Cultural Programme, Birth and death anniversary of Mahatma Joytiba Phule and Dr. Babasaheb Ambedkar with the help of student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

176

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an Alumni Association but not registered. Association meetings are mostly organised in the college campus. There are 130 members (Whatsap Group) in the Alumni Association as well as alumni individually interest with the college. They also arranged student motivational programme. In this year Alumni Association organised tree plantation programme in the college campus and motivate students for maintain pollution free campus. Thus alumni association in our college is supporting our students and college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college development committee (CDC) is instrumental in planning monitoring and evaluating the administration and academic process. The staff members become part of the planning and decision making process of CDC through representative. Members of each faculty major decisions like sanction of budget, addition of new courses, appointments of staff and implementation and accountability of the teaching and learning process are taken by CDC. The principal implements the policy decisions are routed through the IQAC. Which plans the execution of curricular, cocurricular, and extracurricular programme through heads of Departments and conveners of various committees? The inputs from teachers are included for academic planning and execution. The teacher is a fulcrum on which the success of all the students' related activities rests.

Students are members of academic and cultural committees. The active involvement of the student Council motivate the students to participate in the programmes undertaken and ensures maximum participation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College has affiliated to the Savitribai Phule Pune University and the curriculum is defined by the University staff. Members are members of Board of Studies SPPU teachers actively participate in syllabus restructuring workshops. Feedback on curriculum is taken from all stakeholders. The feedback is communicated to board of studies SPPU for action.
Teaching and Learning	ICT methods were adopted for teaching purpose. Guest lecturers in specialized topics are organised by the various departments. Various activities for the students are organised like class tests, visits, tours, seminars and group discussions. The remedial coaching for below and above average students is conducted to improve the performance of the students.
Examination and Evaluation	Since we are an affiliated college the examination for UG and PG are according to the guidelines of the SPPU. The UG term end examination are conducted by the college. Continuous Internal evaluation is in the place at UG level in the form of tests, oral examination, assignments, seminars, presentations, and group discussions. The records for the same are maintained by the individual teacher. The teacher decides the frequency and type of evolution.
Research and Development	Faulty members are encouraged to present papers at conferences organised by the various colleges. One teacher are engaged with SPPU and Other National organisation for research projects particularly on election Studies 2019.
Library, ICT and Physical Infrastructure / Instrumentation	ICT and physical Infrastructure digital library provides access to many books, journals, magazines to students and staff. Vruddhi software is uploaded

	which makes it possible to access books, magazines.
Admission of Students	Online admissions using Vruddhi software. First come first served basis. The college follows reservation polices of the state government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has website with unique feature of providing administrative access to all the departments. The updates and announcements are made on regular basis.
Administration	All office work is done online basis with all govt. offices. All records of students maintain on computer. All notices are given on mail. All Examination work done on online basis. All types of forms, Eligibility forms, Scholarship and free ships forms.
Finance and Accounts	The college uses Tally Software for maintenance of books of accounts, student's admission and support.
Student Admission and Support	The application for admission is online through vruddhi portal. This enables to organise student's data systematically. The data base is further used in issuing Identity cards, library cards, application for scholarships and eligibility.
Examination	Online filling of examination forms. Online question papers. Online marks entry. Barcoding. Online submission of question paper manuscripts.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff			
No Data Entered/Not Applicable !!!					
View File					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Indian and Foreign Languages	1	21/11/2018	10/12/2018	20
Digital Pedagogies and Preparing Mooc	1	10/05/2019	11/05/2019	02
Innovative Tools in Teaching	1	07/05/2018	12/05/2018	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Medical Bill Reimbursement	Provident Fund, Medical Bill Reimbursement	Insurance of One Lakh for student from Student Development Board SPPU

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<ul style="list-style-type: none"> • Institution conducts every year internal audit • For University grants SPPU • External audit scheme for NSS, Student Development Board, Seminar Grant, Other Grants.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC take monthly review by Criteria wise. 2. All records are store digitally 3. All teachers made compulsory research, FDP, and publication.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	State level Seminar on 'Youth Development' organised by Department of Geography.	04/02/2019	04/02/2019	05/02/2019	16
2019	Udyojakta and vyktimatv vikas	18/01/2019	18/01/2019	19/01/2019	75
2018	Workshop on 'Research Methodology' organised by PG Department of College.	06/10/2018	06/10/2018	06/10/2018	118
2019	Short term certificate Course on 'Personality Development and Interview Preparation'	14/02/2019	14/02/2019	16/02/2019	26
2019	State	02/02/2019	02/02/2019	02/02/2019	27

level
'Subhedar
Ramaji
Ambedkar'
Elocution
competition

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation drive at College Campus with help of Student alumni. Nirmalya Collection in Ganesh Festival at Yerwada Ghat and handover to Corporation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	22
Rest Rooms	Yes	22
Scribes for examination	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco friendly literally means earthfriendly or not harmful to the environment. 1. In our College we have done our Campus Plastic free. We have planted trees one of the best ways to contribute in creating an Eco friendly environment is to Plant trees. Planting a tree can not only reduces the amount of carbon dioxide in the air, but can also Provide Shade. 2. Paper usage - we must avoid unnecessarily writings on the Paper. We must cancel unnecessary magazine use both sides of Paper while writing we this do in our college. We must subscriptions. This can help in the reduction of the deforestation. 3. We don't have Ewaste in our college. Sometimes we're using it.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Remedial course taken by Dept. of English What is Remedial Teaching? Teaching which helps to teach weak students according to their needs. All students in a class are not same. Some are very brilliant who learn and understand easily whatever is taught in a class. There are some students who cannot cope up to the Teachings in a class and lag behind. They either fail or get very less marks in the tests. 1. The title of the practice : 'Remedial courses in the subject of English.' 2. Objective of the practice The aim and objective of taking Remedial Teaching course is to provide more comprehensive methods in teaching so that the weak students can also take interest and get motivated to learn. To design individualized educational programme with intensive remedial support to strengthen the basic Knowledge of the students. To Strengthen their Confidence, to develop their potential to remove obstacles in their learning. To provide systematic training to the students to develop there. Interpersonal skills, communication, self management and self learning. 3. The Context : 4. Remedial coaching classes are arranged by the Dept. of English for weak students. Remedial coaching program is organized at undergraduate level with a view to improving subject knowledge, academic skills, and linguistic proficiency. Assessment plays a very important role in teaching and learning. Teacher may design different teaching activities accordingly to help pupils learn in an effective manner. Teaching involves communication. Remedial teaching consists of Remedial activities taking place along with the regular teaching outside the regular class teaching. 4) The Practice : Writing is a difficult skill. Most of the students are from Marathi medium school. Their mother tongue is Marathi not English. So to write in English is bit difficult for them. Those students who are good at writing skills will do better at everything, including exams, essays, assignments etc. As a teacher, our job is to help every student to improve and to acquire a new skill. To write, to speak English is a skill for them they have to acquire it otherwise. They cannot speak English fluently. There are some students who cannot improve themselves. They take time to improve themselves. One cannot improve their skills without working hard and having a desire to make progress. There are some points as follows A) Encourage students to write - Teachers can motivate their students for good writing. Tell your students that if they write good, thoughtful and clear, they will be greatly rewarded. Let your students know that bonus points will be given for those who make greater efforts to express themselves better on paper. Poor quality writing get less marks. Let them know that they can start improving themselves using online sources. B) Student's Psychology - Every student is different from other. So a teacher's most important role is to find out students psychology. What makes them do things perfectly? Tell your students writing is important in their lives, and not only during college. There are people who missed great life and career opportunities because of their poor writing skills. If they understand that writing will help them think better, connect things easier, and make their life easier in so many aspects. C) If they practice, get good result : Practice makes perfect. If a teacher organizes brief writing sessions each every day, it will help students to

improve their skills. A teacher can tell them to write on nonfiction piece of content in one class and in another class may tell to write on novel writing.

D) How to write : Give your students instructions how to write, or in the beginning, give them some points to write. Show them same technique that will save them time and energy. Try doing this students will definitely improve their writing skills. E) Feedback : When it comes to improving writing skills, feedback plays a great role during the process. A teacher's feedback contains specific tips and corrections for each and every student separately. F) Must Read : Try to make students understand the importance of every day reading.

Conclusion : Writing is a basic skill that can be practiced over and over again. A teacher can play a huge role in their education and in their skills development process. (Got ideas from Karen Dikson, a writer.)

5) Evidence of Success : We, the Dept. of English arranged Remedial teaching in English, Marathi, Hindi, Accounts, Maths, Statistics, Economics for 5 times. Every year, I take a course on writing skill of students. I take a short term (10 days) Remedial teaching of writing skill. Slowly our students are improving. They understand its importance. 6) Problems encountered : In our college, most of the students do jobs. They don't have time to attend such Remedial course. Very few students attend it. Some students are very slow learners. 10 days course is not enough for them. Sometimes we don't get classrooms after 1.00 p.m. There is a school in our campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to aspire to have a transformational impact on students of underprivileged class through comprehensive education by inculcating qualities of competence, confidence and excellence. The vision and mission of the college is a reflection of the objectives of the national policies of higher education in moulding human resources from underprivileged classes to meet contemporary challenges. The college strives to shoulder the responsibility of making Dr. Ambedkar's dreams of nation building come true, and is working in that direction since 1985. Ours is the only college with Scientific Zeal. Creating a platform for lifelong learning to students of underprivileged class and houses more than 70 population of scheduled caste people in Pune City. The institution follows a three - tier system with academic, co - curricular and extracurricular programmes. The academic design is based on enhancing and empowering the recent trends in scientific and cognitive field. The students are exposed to comprehensive understanding of multidisciplinary areas. Through this, the college tries to strengthen the inner potential and emotional quotient of the student fold to achieve society's motto of Pradnya, Karuna, for social justice.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

- Encouraging faculty to complete their doctoral degree and continue research activities through quality publications and research.
- Organisation of seminars, workshop by department.
- Maintaining as updated data base of research by faculty members. A committee has been framed in this context.
- Increasing the number of Environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives.
- Promoting participation of students and staff in

seminar, workshops, sports and cultural activities organised by the college and external agencies. • Promoting activities such as Yoga, Physical exercise, meditation etc. related to development of mental and physical fitness of students and staff.