



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Dr. Ambedkar college of Arts and Commerce

- Name of the Head of the institution **Dr. Birmal N.V.**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **09960889046**
- Mobile No: **09422343496**
- Registered e-mail **drambedkarcollege@gmail.com**
- Alternate e-mail **daciqac18@gmail.com**
- Address **Jai Jawan Nagar, Yerwada**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411006**

##### 2.Institutional status

- Affiliated / Constitution Colleges **Savitribai Phule Pune University**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Dr. Manoj Pandkar**
- Phone No. **09960889046**
- Alternate phone No. **09960889046**
- Mobile **09960889046**
- IQAC e-mail address **daciqac18@gmail.com**
- Alternate e-mail address **drambedkarcollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://drambedkarcollege-edu.in/assets/uploads/media-uploader/aqar-2021-221702265450.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>71.50</b>	<b>2004</b>	<b>16/02/2004</b>	<b>15/02/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.21</b>	<b>2017</b>	<b>27/11/2017</b>	<b>26/11/2022</b>

**6. Date of Establishment of IQAC**

**15/06/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of

[View File](#)

## IQAC

**9.No. of IQAC meetings held during the year** 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. The health audit for the teaching and non-teaching staff was conducted. 2. The certificate course on Tally was introduced for F. Y./ S. Y. / T. Y. B. Com., class students. 3. The value-added courses were introduced for the benefit of the students. 4. The outreach extension activities were conducted through NSS to encourage the participation of students. 5. The counselling services were provided to the students through the Mentor-Mentee System throughout the year

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To provide a cleaner, healthier, and more beautiful environment on the college campus and develop lawns and gardening.	The college has two acres of land and acquires college buildings, Gymnasium, Girl students Hostel, Indoor Games Courts, and other vacant parts occupied with trees, plants, and pathways. The campus looks beautiful, and it creates an academic ambiance.

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Dr. Ambedkar college of Arts and Commerce
• Name of the Head of the institution	Dr. Birmal N.V.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09960889046
• Mobile No:	09422343496
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• Alternate e-mail	daciqac18@gmail.com
• Address	Jai Jawan Nagar, Yerwada
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411006
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Savitribai Phule Pune University
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Savitribai Phule Pune University
• Name of the IQAC Coordinator	Dr. Manoj Pandkar
• Phone No.	09960889046

• Alternate phone No.	09960889046				
• Mobile	09960889046				
• IQAC e-mail address	daciqac18@gmail.com				
• Alternate e-mail address	drambedkarcollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/aqar-2021-221702265450.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/aqar-2021-221702265450.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.50	2004	16/02/2004	15/02/2009
Cycle 2	B	2.21	2017	27/11/2017	26/11/2022
<b>6.Date of Establishment of IQAC</b>			15/06/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. The health audit for the teaching and non-teaching staff was conducted. 2. The certificate course on Tally was introduced for F. Y./ S. Y. / T. Y. B. Com., class students. 3. The value-added courses were introduced for the benefit of the students. 4. The outreach extension activities were conducted through NSS to encourage the participation of students. 5. The counselling services were provided to the students through the Mentor-Mentee System throughout the year</p>	
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Plan of Action	Achievements/Outcomes
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<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	27/12/2022

**15. Multidisciplinary / interdisciplinary**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**16. Academic bank of credits (ABC):**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**17. Skill development:**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**20. Distance education/online education:**

NEP 2020 has not yet commenced in the State of Maharashtra and the affiliated university; hence, the response to this question from the college is nil.

**Extended Profile**



<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	202
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	753
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	330
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	224
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	17
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	17

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	31.05
4.3 Total number of computers on campus for academic purposes	69

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The college is affiliated with the Savitribai Phule Pune University and offers approved programs.

The university circulates its academic calendar to the affiliated colleges, and the colleges prepare their academic calendar in tune with the university calendar.

The college informs the students that curricular, co-curricular, and extra-curricular activities will be done throughout the year by putting the information on notice boards and sending messages to the students and the teachers through WhatsApp.

The teachers prepare their teaching plan and communicate with the students before the commencement of the teaching sessions.

The principal conducts meetings of the teachers, heads of the departments, in-house committees' chiefs, NSS units, Sports and cultural committees, examination committees, feedback committees,

IQAC, library committee, CDC, and other committees constituted mandatorily as per the government, UGC, and university norms for motivating them for effective curriculum delivery through a well-planned and documented process to the benefit of the students.

The college enhances the efforts of the students and teachers for organisations field visits, study tours, seminars, workshops, and several competitions to bring quality to curriculum delivery throughout the year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Response:**

The affiliating university has adopted a Choice Credit System for conducting examinations for undergraduate and postgraduate programs from 2019-20, and the college meticulously follows the CBCS examination pattern for internal and external reviews.

In the present examination system, there are two components: one for Continuous Internal Evaluation (CIE) for 30% weightage and the end semester examination, which is called external examination for 70% weightage. The college conducts CIE as per the norms and procedures prescribed by the university, and the university runs an external semester-end examination.

The university publishes the examination schedules well in advance for the following strictly by the students and the teachers.

The college considers that essential information and includes it in the academic calendar of the college, which circulates to the students and teachers before the commencement of the teaching sessions.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Response:

The university has developed, designed and revised the curriculum of the programs offered by the college, and the presently implemented curriculum contains crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

The college offers B. A. B. Com. M. A. & M. Com programs to the students, and the courses taught include Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

The college has a separate NSS unit devoted to community services, which conducts regular and residential camping activities in the adopted villages and extension outreach activities for community development.

The NSS focuses on tree plantation and poster exhibition. Cleanliness drive, people's health and hygiene, gender equality, free food, cloth distribution, voter awareness, and the environment. One more special program named "Say Yes" week was also celebrated. In this, teachers taught students how to cultivate the habit of saying yes to their parents and family.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1340

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

534

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Response:**

The college admits students from the first generation, economically weaker, and from SC/ ST/ OBC categories and tries to bring them into the mainstream of higher education. The college works on the ideology and philosophy adopted by Dr Babasaheb Ambedkar, the architect of the Indian Constitution, who established the People's Education Society, under which aegis college works.

**Advanced learners:** The students who performed well are identified based on internal assessment, university examination, classroom involvement, and performance in practical sessions, remedial classes and docthy-clearing sessions.

The college enhances their participation in group discussions, quizzes, and competitions to develop analytical and problem-solving abilities and improve their presentation skills.



**Slow learner:** The college practices a robust student academic counselling process. The counsellor monitors academic performance frequently to understand and assist any student with issues that affect their ability to learn. A set of students (mentees) are assigned to a faculty, and the corresponding mentor takes personal and academic care of students. The mentor takes care in monitoring the performance of slow learners. Departments conduct remedial classes and provide course notes to students, especially to those students who are on the verge of dropping out.

File Description	Documents
Link for additional Information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
753	17

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Response:

The college's primary focus is on the teaching methods prescribed by the university, such as experiential learning, participative learning, and problem-solving methodologies, to enhance the students' learning experiences.

To increase students' participation, the college conducts group discussions, quiz competitions, Presentations and project work that promotes participative knowledge and problem-solving abilities conducted from time to time in the academic session.

Under the CBCS examination pattern, students are given individual

projects and class assignments, and they are motivated to focus on self-study and independent learning. The college conducts skills-based courses and enhances the employability skills of the students. Further, under the Ek Bharat Shrestha Bharat initiative, the students are encouraged to develop emotional links to the cultures and traditions of other country regions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drarnbedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drarnbedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Response:**

The teachers associated with the college are well-versed in the ICT-enabled tools, and they are savvy with computer software.

The college has computer-related peripheral materials, equipment, provision, lab, ICT-enabled classrooms, internet, printers, and software utilised exclusively for academic purposes.

The teachers prepare PowerPoint presentations of the lessons and try to introduce an effective teaching-learning process with the students' positive responses.

The teachers encourage the students to visit various informative websites that could supplement classroom teaching and inform them about multiple government-promoted MOOC online courses such as SWAYAM, NPTEL, etc,

The teachers ensure that relevant e-content, such as videos, eBooks, best practices/case studies, etc., are delivered to the students promptly, which could supplement and enrich the learning process for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Response:

The director of the Board of Examination and Evaluation, Savitribai Phule Pune University, monitors the examination system implemented in the affiliated colleges. The mechanism adopted and circulated by the university regarding internal assessment is transparent and robust in frequency and mode.

The college follows the prescribed mechanism through which students are assessed throughout the academic year on various parameters. Internal assessment is conducted according to guidelines laid down by the university, which are summarised below.

The evaluation of students is done on three parameters: -

#### a. Internal assessment

b. Practical Examination (list of practical courses is given in note No. 4)

c. University examination

For university examinations, question papers are set for seventy marks (three hours). Internal Evaluation is done continuously, three times during each semester. Internal assessment is for 30 marks. The college adopts three of the following methods for the internal evaluation:

a. Written examination,

b. Quiz

c. Presentations

d. Projects

e. Assignments

f. Tutorials

g. Oral examination

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://exam.unipune.ac.in/">http://exam.unipune.ac.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Response:**

The college has an affiliated institution and meticulously follows the guidelines circulated by the university regarding the mechanism for internal examination-related grievances, which are transparent, timebound and efficient.

The Director, Board of Examinations and Evaluation, Savitribai Phule Pune University, has passed the following ordinances.

1. Photo/ScanCopy & Revolution

2. Ordinance 1 to 10
3. Permission to apply for degrees/diplomas in various faculties after the conference.
4. Subjects to be taken by external students. No student shall be allowed to keep terms for two-degree courses.
5. Result of student to waive benefits of Ordinance.
6. Best of Performance.
7. Grant of additional marks for extra-curricular activities.
8. Improvement of Class/Grade.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://exam.unipune.ac.in/">http://exam.unipune.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Response:

The college offers B. A. B. Com. M. A. & M. Com undergraduate and postgraduate programs affiliated with the SPPU. The program and course outcomes for all programs offered by the college have been decided by the Board of Studies of the respective subject of the SPPU, which the college follows meticulously and uploads on its website for the information of its stakeholders.

The subject teachers conduct orientation programs for the benefit of the students, make them aware of the course outcomes laid down by the university, and explain to them how to succeed in these course outcomes through their teaching-learning process.

For program outcomes fulfilment, the college conducts orientation programs. It explains the pre-decided program outcomes to the students newly admitted to that particular program offered in the

college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

The affiliating university has prescribed the evaluation process of the programs and course outcomes. The college is aware of the students of POs and Cos through organising orientation programs and displaying such information on the notice board and college website.

The college has a systematic process of collecting and evaluating data on programs and course outcomes, for which the assessment includes the following: Assessment for the course level is done via continuous check having a particular weightage system depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides, weightage for the end semester examination (written examination/lab examination), depending upon course type, is also used for the process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year****224**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****00**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non**



**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Response:

The college has approved the NSS unit, which accommodates 100 student volunteers in the NSS unit. The NSS unit works under the guidance of the trained program officers, volunteers, and NSS Department of the affiliating university.

The NSS Department of the university decided to plan the activities during the academic year under regular and camping activities in the neighbourhood community, sensitising students to social issues for the holistic development of the volunteers who joined these activities.

NSS volunteers focus on one village for sustained development activities, ensuring continuity, evaluation, and follow-up work.

Selection of villages with strong leadership is crucial, involving cooperation with Block Authorities and relevant district officers.

Comprehensive surveys, including socio-economic assessments, aid in program planning and problem identification.

NSS volunteers disseminate information on various development areas to improve living conditions.

Program Officers motivate communities to participate, seek government agency support, and establish rapport with officials.

Collaboration includes outings, fundraising, education, environmental improvement, economic development, and rehabilitation projects. Weekend visits and one-day camps strengthen NSS-community bonds, fostering sustained community development efforts.

File Description	Documents
Paste link for additional information	<a href="http://www.unipune.ac.in/other_academic_and_service_units/national_service_scheme/default.htm">http://www.unipune.ac.in/other_academic_and_service_units/national_service_scheme/default.htm</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

**YRC etc., during the year**

100

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**

industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, boasts an impressive infrastructure and physical facilities to facilitate effective teaching and learning experiences. Situated on its own spacious 12700 sqm campus, the college offers a conducive educational environment.

The college has 23 classrooms, providing ample space for lectures and interactive sessions. Additionally, it features three fully functional laboratories catering to the practical needs of students in various disciplines. A seminar hall, along with another one equipped with ICT facilities, serves as a venue for academic discussions and presentations.

The college's commitment to technological advancement is evident in its computer lab, which houses 76 computers. Each department is equipped with computers, ensuring seamless technology integration into the learning process. The administrative and library functions are efficiently managed using Vrudhhi software, which is regularly updated to enhance operational efficiency.

With these facilities in place, Dr. Ambedkar College ensures a conducive and well-equipped environment, enabling students and faculty to engage in effective teaching, learning, and research activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, is dedicated to the holistic development of its students. The institution recognises the importance of extracurricular activities in shaping well-rounded individuals and, therefore, offers a range of facilities for cultural activities, sports, and fitness.

The college provides ample opportunities for cultural expression through dedicated spaces and resources. Students can engage in various artistic pursuits, including music, dance, drama, and fine arts. Additionally, the institution encourages physical well-being by offering sports and games both indoors and outdoors, promoting teamwork, discipline, and a healthy lifestyle.

Furthermore, the college features facilities such as a gymnasium and yoga centre, emphasising the significance of physical fitness and mental well-being. These amenities not only enhance the student's physical health but also foster a positive environment for personal growth and stress relief.

By providing these diverse facilities, Dr Ambedkar College ensures students access to various cultural, sports, and fitness activities, fostering a vibrant campus life and contributing to their overall development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Response:**

Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, boasts a modern and digitised library, enhancing the academic experience for students and faculty. The library is efficiently managed through an Integrated Library Management System (ILMS), streamlining the cataloguing process and accessing resources.

Students can access various materials, including textbooks, reference books, novels, stories, biographies, and information related to competitive exams. These resources are not only available in physical form but also in digital format, accessible freely through social media platforms. The library actively promotes digital literacy by circulating digital, electronic, and soft-format resources to students and teachers.

Moreover, the institution organises online webinars and seminars, connecting students and faculty with experts in their respective fields. These virtual sessions are facilitated through platforms like Google and Zoom meetings. Participating students and teachers receive certificates of participation, recognising their engagement in these educational events. Additionally, the college librarian actively participates in online conferences, workshops, and

seminars, contributing to the continuous professional development of the institution's academic community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.012

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### Response:

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, is committed to up-to-date IT facilities, ensuring a seamless and efficient technological environment for its students and staff—the

institution, affiliated with Savitribai Phule Pune University, partners with Wi-Zone Internet Services Pvt. Ltd to provide high-quality internet services. The Wi-Fi facilities are regularly updated, with new configurations ensuring optimal performance.

The college's IT infrastructure boasts modern computer systems with new versions and efficient configurations, including CPUs, graphic cards, RAM, storage, scanners, monitors, printers, and networking facilities. These resources are equipped with essential software such as Windows, MS Office, Tally, and Power Supply, enhancing administrative and academic functions.

Furthermore, the college utilises the reputed and university-approved Vriddhi software for office operations, ensuring seamless administrative processes. The institution prioritises security, implementing CCTV surveillance across the premises for storing and processing video data.

This robust IT infrastructure not only supports the college's administrative staff but also benefits teaching staff and students, providing them with the necessary tools and technology for an enhanced and productive learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>

#### 4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

### 13.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Response:

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, maintains a systematic approach to preserving and utilising its physical, academic, and support facilities. The institution adheres to established systems and procedures to ensure the smooth functioning of various resources:

**Classrooms:** The college maintains a clean and conducive learning environment by conducting regular cleaning and maintenance. Non-teaching staff members are dedicated to cleaning classrooms daily. Additionally, the electrical systems are continuously monitored by the Vocational department (Junior College) to ensure immediate repairs if necessary, promoting safety and efficiency.

**Library:** The library's software is annually maintained through contracts, ensuring the digital resources remain accessible and up-to-date. Moreover, the college undertakes timely repairs and maintenance of library furniture and fixtures, providing a comfortable and functional space for students and faculty.

By implementing these measures, the institution guarantees that students and faculty access well-maintained facilities, fostering an environment conducive to effective teaching, learning, and research activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-442-procedure-and-policies-of-maintenance1698504180.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-442-procedure-and-policies-of-maintenance1698504180.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

116

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

04

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Response:**

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, actively promotes students' representation and engagement in various administrative, co-curricular, and extracurricular activities, following established processes and norms. Each year, the college organises a student council that is pivotal in fostering academic and extracurricular development among students.

Within this council, representatives are chosen from different segments of the student body, ensuring diverse perspectives. These representatives assist in online education, offering support to their peers through platforms like WhatsApp groups. They facilitate essential tasks such as filling university examination forms, participating in mock tests, and addressing issues related to internet connectivity disruptions.

Moreover, the student representatives take on roles as Covid Yoddha, actively promoting safety measures within the college community. They disseminate crucial information on maintaining safe distances, proper mask usage, and other Covid-related precautions. By engaging in these initiatives, students not only contribute to the college's welfare but also develop leadership skills, discipline, and a strong sense of responsibility, fostering a well-rounded educational experience.



File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

### Response:

Although Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, does not have an officially registered Alumni Association, its alumni actively engage in various initiatives that significantly contribute to the institution's development and societal welfare. With over 450 dedicated members, the alumni association serves as a platform for interaction, fostering connections between alumni, current students, faculty, and the college administration.

These committed alumni play a vital role in the college's activities, including organising tree plantation drives and participating in the annual blood donation camp. However, it

couldn't be held due to the pandemic. Despite the challenges posed by COVID-19, they encouraged citizens to adhere to safety protocols, emphasising social distancing and mask usage.

Additionally, during the lockdown period, alumni members stepped up as 'Covid Yoddhas,' supporting the police department and contributing by donating plasma to those in need. Through these diverse efforts, the Alumni Association not only benefits the college but also demonstrates a solid commitment to societal well-being, making meaningful contributions to both the institution and the community.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Response:

The governance structure of Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, is intricately aligned with its vision and mission. With a vision to impart quality higher education to the youth of rural areas and foster self-reliance, the institution's mission emphasises instilling the correct values, attitudes, and skills while promoting quality consciousness to nurture ideal citizens contributing to nation-building.

In line with these principles, the leadership maintains a transparent and interactive environment, encouraging stakeholder participation in decision-making processes. The College Development Committee oversees general supervision, ensuring the

smooth implementation of directives. Regular interactions, staff council meetings, and departmental committees facilitate effective oversight.

Additionally, the institution has established mechanisms such as the Grievance Redressal Cell, alum networks, and support systems provided by the management and IQAC to address stakeholder concerns. Recognition through awards, scholarships, and collaboration with various agencies for training and placements further promotes excellence.

The harmonious collaboration among the Managing body, CDC, and Staff underscores the institution's commitment to its vision and mission, ensuring a holistic educational experience for its students.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Response:**

At Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, effective leadership is demonstrated through decentralised and participative management practices. The College Development Committee (CDC) shapes the institution's administration and academic processes. Staff members actively engage in the decision-making process through their representatives in the CDC. Major decisions, including budget allocations, the introduction of new courses, staff appointments, and ensuring accountability in the teaching and learning process, are made collectively by the CDC.

The principal, as a leader, implements policy decisions with input from the Internal Quality Assurance Cell (IQAC). The IQAC collaborates with department heads and committee conveners to execute curricular, co-curricular, and extra-curricular programs. Teachers' insights are valued, shaping academic planning and execution and emphasising the teacher's crucial role in students' activities.

Furthermore, students are actively involved in academic and cultural committees facilitated by the student council. This participative approach motivates students by encouraging enthusiastic participation in various programs and fostering a vibrant and engaging learning environment.

File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Response:

The college works under the aegis of the People's Education Society and is monitored and governed by the Governing Body of the PES.

As per the Maharashtra Public Universities Act 2016, the formation of the College Development Committee (CDC) is mandatory, and the college has established it as per the provisions of the Act 2016.

The principal constitutes several in-house committees and follows a participatory management system. These bodies, namely, the Governing Body and College Development Committee, implement policy decisions through the Principal and Heads of Departments.

Academic and Administrative policy decisions are implemented through IQAC, which constitutes several committees for the effective functioning of the college—academic committees like Examination, Library, Research and Development, Purchase and faculty associations. Committees like NSS, NCC, Students' Welfare, Extramural Board, Cultural Committee and Staff Academy coordinate with IQAC for extra-curricular and extension activities. Anti-Ragging Cell, Grievance Redressal Cell, Internal Complaint Committee, Counselling Cell, Placement Cell and Minority Cell address the issues of students as per requirement.

The Office Superintendent oversees the Office administration. Admission, Eligibility, Scholarships and Free-ships, Accounts, Issue of certificates and documents, Maintenance of staff service records and correspondence with the Affiliating University, UGC

and Government bodies are handled by the office.

The college follows UGC, State Government and Affiliating University guidelines for procedures involving recruitment, promotions and service matters as applicable to institutions.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Response:**

The college follows the rules and regulations of the affiliating university, UGC and State Government for the effective and efficient functioning of its daily academic process.

The college diligently adheres to the rules and regulations set forth by the affiliating university, UGC (University Grants Commission), and the State Government to ensure the seamless operation of its academic activities. Committed to providing quality education, the college strictly follows these esteemed apex bodies' policies, administrative framework, appointment protocols, and service rules. By aligning its practices with these guidelines, the college ensures its daily academic processes' effective and efficient functioning. This dedication to compliance not only upholds the academic standards but also nurtures an environment of discipline, accountability, and excellence within the institution. By embracing the directives of the affiliating university, UGC, and State Government, the college establishes itself as a responsible and credible educational institution dedicated to nurturing future leaders and societal contributors.

File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/vision-and-mission">https://drarnbedkarcollege-edu.in/vision-and-mission</a>
Link to Organogram of the Institution webpage	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Response:

The college prioritises the well-being of its staff by implementing various effective welfare measures. By university and government regulations, the teaching and non-teaching staff are entitled to several leaves, ensuring a healthy work-life balance. Moreover, the institution receives a monthly salary grant from the Government of Maharashtra, adhering to the guidelines specified by the UGC. The staff members benefit from provident fund facilities, aligning with the established rules and ensuring financial security in the long run. Working hours are structured in compliance with the regulations, guaranteeing a fair and balanced work schedule for all employees.

Additionally, the college offers promotion opportunities following

the stipulated rules, recognising and rewarding staff members for their dedication and hard work. Medical facilities are provided by the regulations, ensuring the health and well-being of the staff. Furthermore, non-teaching staff can avail advance against salary for special occasions such as Dr Babasaheb Ambedkar Jayanti and Diwali Festival, demonstrating the college's commitment to supporting its employees during important cultural and festive events. These comprehensive welfare measures underscore the college's dedication to creating a supportive and conducive work environment for its staff members.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Response:

The college has implemented a robust Performance Appraisal System for teaching and non-teaching staff in strict adherence to the



guidelines set forth by the UGC. For teaching staff, the system aligns with the UGC standards, encompassing the appointment of assistant professors, promotions from assistant professor to associate professor, associate professor to professor, and works to the position of principal.

To assess the performance of its staff members, the college diligently collects annual confidential reports from employees, a process overseen by the respective heads of departments. These confidential reports serve as a comprehensive evaluation tool, providing insights into the employees' work ethic, professionalism, and contributions to the institution. The meticulous review of these reports forms the basis for decisions regarding promotions within the institution.

By employing this Performance Appraisal System, the college ensures a fair and transparent evaluation process, recognising and rewarding the dedication and excellence exhibited by its teaching and non-teaching staff. This approach not only fosters a culture of accountability and continuous improvement but also contributes significantly to the overall growth and development of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Response:

**Internal Audit:** The college has appointed an internal auditor to detect errors immediately and devise an effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done periodically. Observations made by the auditor are brought to the notice of the accountant and Principal of the college.

The University audits the funds sanctioned to the college under

**National Service Scheme and Adult and Continuing Education**

Scheme, Minor Research Projects, Faculty Development Programs, Organization of Conferences and expenditures related to examination.

The Department of Higher Education carries out audits of salary grants.

Other Audits: All necessary audits as per the University's (SPPU) requirements, UGC and Government of Maharashtra are carried out by the college as required. The University and UGC authorities audit all the funds forwarded to the college by them under the National Service Scheme, Adult and Continuing Education Scheme, under any development or five-year plan grant, as well as the audit of examination funds. Objections, if any, are settled by the person in charge and the Principal.

File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources****Response :**

The college has received permission from the Government of Maharashtra as a grant-in-aid institute and gets a monthly salary grant from the government. In the grantable program admission, the admission fees are decided by the affiliating university, and the college collects that sum as admission fees from the students.

The college is fit to receive financial assistance from UGC and an affiliating university for the development of the college.

**Utilisation Strategies Departmental Activities:** All departmental budgets for each academic year are placed for approval in the CDC meeting for sanction of expenditure to be incurred.

To settle the needs of the aspirant students in the college vicinity, the college runs non-grantable divisions whose admission fees are more than the grantable divisions. The teachers appointed for the non-grantable workload their monthly salary is paid from the funds collected from non-grantable divisions.

**Infrastructure:** Adequate provision for the development of infrastructure is in place.

**Library Expenditures:** The library is upgraded regularly. The addition of text and reference books takes place as per the change in curriculum. **Audit:** The audited statement of accounts is submitted to the funding agencies for final settlement.

File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

The college established the Internal Quality Assurance Cell immediately after the first accreditation cycle. It always plays a catalytic role in the quality enhancement of college. The IQAC contributed significantly in the academic year 2020-21, even during the COVID-19 pandemic lockdown.

IQAC has the following practices and strategies for the institutionalisation of quality assurance.

1. Preparation of Action Plan
2. Formation of Committees
3. IQAC conducted a regular meeting
4. Preparation and submission of AQAR
5. Collect the feedback of students

The IQAC collected the online feedback of stakeholders, such as students, regarding college and curriculum. After the collection of feedback, the IQAC analysed the input. The IQAC displayed a report on the college website.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/iqac-minutes-2023-241698985887.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/iqac-minutes-2023-241698985887.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:**

IQAC reviews the teaching-learning, infrastructural facilities and teaching outcomes and suggests appropriate changes. This practice has helped to achieve academic as well as administrative excellence. Review of Teaching Learning Process: The IQAC prepares and monitors the timetable. Deviation from this is brought to the notice of the individual teacher and the head of the department. Teacher feedback is taken from students with respect to the teaching, learning and evaluation process at regular intervals. Result analysis is also an integral part of the review. Feedback is analysed, and the outcome is discussed with the concerned teacher. Internal and External Academic Audits augment the reviewing of the teaching, learning and evaluation process. The IQAC reviews the teaching methods followed by the teachers as reflected in self-appraisal forms. IQAC has suggested modern methods for augmentation of the teaching-learning process. To bridge the gap between the university-prescribed syllabi and job requirements, IQAC introduced value-added, skill-oriented and short-

term courses for the students.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/igac-minutes-2023-241698985887.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/igac-minutes-2023-241698985887.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/feedback-analysis-for-the-year-2021-221698835828.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/feedback-analysis-for-the-year-2021-221698835828.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Response:

Gender equity focuses on fairness & justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors,

referring to the equal distribution of resources based on the needs of different groups of people.

Gender sensitisation means issues such as problems of sexual harassment, sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level—issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation.

In our college, we have a healthy atmosphere at the workplace.

Needful facilities for women and men are available. We have a standard Staff Room.

Annual gender sensitisation action plan objective :

To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff.

The college conducts activities like Blood Donation Camp.

The college arranges a lecture on health nutrition among female students.

The college organizes specific facilities for women in terms of:

- A) Safety and security
- B) Counselling
- C) Common room
- D) Day-care centre for young children
- E) Any other relevant information

File Description	Documents
Annual gender sensitization action plan	<p><u>Gender equity focuses on fairness &amp; justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors, referring to the equal distribution of resources based on the needs of different groups of people. Gender sensitisation means issues such as problems of sexual harassment, sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level-issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation. In our college, we have a healthy atmosphere at the workplace. Needful facilities for women and men are available. We have a standard Staff Room. Annual gender sensitisation action plan objective : To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff. The college conducts activities like Blood Donation Camp. The college arranges a lecture on health nutrition among female students. The college organizes specific facilities for women in terms of: A) Safety and security B) Counselling C) Common room D) Day-care centre for young children E) Any other relevant information</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Gender equity focuses on fairness &amp; justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors, referring to the equal distribution of resources based on the needs of different groups of people. Gender sensitisation means issues such as problems of sexual harassment,</u></p>

	<p><u>sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level-issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation. In our college, we have a healthy atmosphere at the workplace. Needful facilities for women and men are available. We have a standard Staff Room. Annual gender sensitisation action plan objective : To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff. The college conducts activities like Blood Donation Camp. The college arranges a lecture on health nutrition among female students. The college organizes specific facilities for women in terms of: A) Safety and security B) Counselling C) Common room D) Day-care centre for young children E) Any other relevant information</u></p>
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**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Response:**

The college is in the Pune Municipal Corporation area the PMC authorities take the necessary care of degradable and non-degradable waste.



**Solid waste management:** the college has connected the solid waste pipeline to the PMC system with their prior permissions.

**Liquid waste management:** The college has channelled liquid waste to the PMC system.

**Biomedical waste management:** The college offers B. A. B. Co. M. A. & M. Com programs where biomedical waste is not produced.

**E-waste management:** The college handles the E-waste and e-waste material handover to the authorised deal.

**Waste recycling system:** The college area and use of water are minimal in quantity. Therefore, a waste recycling system is not possible to construct.

**Hazardous chemicals and radioactive waste management:** The college offers non-science programs. Hence, there is no creation of Hazardous substances and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**D. Any 1 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**D. Any 1 of the above**

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Response:**

The college is deeply committed to fostering an inclusive environment that embraces diversity in all its forms. Proactive efforts and initiatives promote tolerance and harmony among its students and staff, regardless of cultural, regional, linguistic, communal, socioeconomic, or other differences. One key initiative is the organisation of cultural exchange programs, where students from various backgrounds come together to celebrate their differences and learn from one another. These programs include events showcasing diverse traditions, art, cuisine, and languages, fostering mutual respect and understanding.

The college also actively encourages open dialogue and respectful communication, creating a safe space for discussions on sensitive topics related to cultural, social, and economic diversities. Awareness campaigns and workshops are conducted regularly to educate the campus community about different cultures, customs, and traditions, promoting empathy and acceptance.

Moreover, the college promotes community engagement by collaborating with local organisations and communities, emphasising the importance of social responsibility and civic participation. By embracing and celebrating diversity, the institution enriches the educational experience. It prepares its students to thrive in a globally interconnected world, fostering a

spirit of unity, tolerance, and harmony among all its members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Response:**

The college sensitises the values, rights, duties and responsibilities of their teaching, non-teaching staff, and students.

Fundamental human values refer to those values at the core of being human. The values considered actual inherent values in humans include truth, honesty, loyalty, love, peace, etc., because they bring out the essential goodness of human beings and society.

Professional ethics are accepted standards of personal and business behaviours, values and guiding principles. We celebrate in our college National flag Hoisting, sing the anthem, and students attend it.

We celebrate the birth & death anniversaries of noble persons. On these occasions, we arrange inspirational speeches for the students. We also agree on drawing writing competitions these days.

Our college has an N.S.S. (National Service Scheme) unit. The team runs many activities and campaigns. The N.S.S. unit organises a blood donation camp seven days campaign/resident camp.

We have not done any activities because of the coronavirus last year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Response:**

The college takes immense pride in its rich cultural tapestry, aiming to instil a deep sense of patriotism and social responsibility among its students. By organising many events, the institution not only celebrates the essence of Indian heritage but also imparts valuable lessons in unity, tolerance, and respect for diversity. Through commemorating significant occasions such as Indian Constitutional Day, Republic Day, Independence Day, and various national heroes' birth and death anniversaries, the

institution educates its students about the core values that underpin the nation.

Furthermore, the college actively participates in Central and State Government initiatives, contributing to initiatives like the Swachh Bharat Mission, Gender Sensitization, Women Empowerment, Road Safety, and Environmental Conservation. Engaging in activities such as tree plantation drives, blood donation camps, and plastic waste removal projects, the institution emphasises the importance of environmental sustainability and social welfare.

The college's inclusive approach extends to celebrating various cultural events, religious festivals, and international observances like International Women's Day, Yoga Day, and Teachers' Day. The institution fosters a sense of community and shared responsibility by involving both teaching and non-teaching staff and students in these initiatives. These efforts underscore the institution's commitment to creating socially aware, responsible, and compassionate individuals, preparing them to contribute positively to society and the world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: First

**Title:** Dedicated Efforts to Improve Students' Communication Skills in English Language

**Objectives:** To enhance students' communication skills in the English language through targeted and innovative teaching methods.

**The Context:** In a globalised world, proficiency in English is crucial for students to succeed academically and professionally.

**The Practice:** This best practice involves interactive and immersive teaching methods, including group discussions, role-playing exercises, language games, and multimedia resources.

**The Evidence:** It was observed that the students participated in this practice, and the quantitative data, such as improved test scores and assessments, demonstrate students' progress

**The Problem Encountered:** One significant challenge faced was the initial resistance from some students who lacked confidence in their language abilities

**Best Practice:** Second;

**title:** Improvement of Employable Skills among Students through Professional Courses

**Objectives:** To equip students with essential employable skills such as proficiency in Tally and MS Office, personality development, yoga and meditation techniques, and spoken English.

**The Context:** In the recent fast-paced job market, possessing technical skills like Tally and MS Office, coupled with soft skills

**The Practice:** This best practice implements a structured curriculum that includes professional courses in Tally and MS Office, workshops on personality development, yoga and meditation sessions, and spoken English classes.

**The Evidence:** Quantifiable evidence from the study includes students' certification in Tally and MS Office, improved English language proficiency scores, and demonstrated soft skills in mock interviews and group activities.

**The Problem Encountered:** One notable challenge encountered was the initial resistance from some students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Response:

The college teachers are actively involved in making education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible and enjoyable.

The teachers guide the students on several social issues and motivate the students to participate in these issues to raise awareness among the people.

The teachers attended online seminars and webinars and tried to enhance their knowledge of their subject and area of interest.

The college is a nurturing ground for underprivileged students, fostering competence, confidence, and excellence. Remarkably, it houses over 70% of the scheduled caste population in Pune City, providing them with a platform for lifelong learning and personal growth.

Emphasising a holistic approach, the institution employs a three-tier system comprising academic, co-curricular, and extracurricular programs. By exposing students to multidisciplinary areas, the college enhances their theoretical knowledge and strengthens their emotional quotient and inner potential. This approach aligns seamlessly with the national objectives of higher education, emphasising social justice through Pradnya (knowledge) and Karuna (compassion) principles.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

The college is affiliated with the Savitribai Phule Pune University and offers approved programs.

The university circulates its academic calendar to the affiliated colleges, and the colleges prepare their academic calendar in tune with the university calendar.

The college informs the students that curricular, co-curricular, and extra-curricular activities will be done throughout the year by putting the information on notice boards and sending messages to the students and the teachers through WhatsApp.

The teachers prepare their teaching plan and communicate with the students before the commencement of the teaching sessions.

The principal conducts meetings of the teachers, heads of the departments, in-house committees' chiefs, NSS units, Sports and cultural committees, examination committees, feedback committees, IQAC, library committee, CDC, and other committees constituted mandatorily as per the government, UGC, and university norms for motivating them for effective curriculum delivery through a well-planned and documented process to the benefit of the students.

The college enhances the efforts of the students and teachers for organisations field visits, study tours, seminars, workshops, and several competitions to bring quality to curriculum delivery throughout the year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Response:**

The affiliating university has adopted a Choice Credit System for conducting examinations for undergraduate and postgraduate programs from 2019-20, and the college meticulously follows the CBCS examination pattern for internal and external reviews.

In the present examination system, there are two components: one for Continuous Internal Evaluation (CIE) for 30% weightage and the end semester examination, which is called external examination for 70% weightage. The college conducts CIE as per the norms and procedures prescribed by the university, and the university runs an external semester-end examination.

The university publishes the examination schedules well in advance for the following strictly by the students and the teachers.

The college considers that essential information and includes it in the academic calendar of the college, which circulates to the students and teachers before the commencement of the teaching sessions.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/AcademicCalendar2022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to**

**C. Any 2 of the above**

**curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Response:

The university has developed, designed and revised the curriculum of the programs offered by the college, and the presently implemented curriculum contains crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

The college offers B. A. B. Com. M. A. & M. Com programs to the students, and the courses taught include Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

The college has a separate NSS unit devoted to community services, which conducts regular and residential camping activities in the adopted villages and extension outreach

activities for community development.

The NSS focuses on tree plantation and poster exhibition. Cleanliness drive, people's health and hygiene, gender equality, free food, cloth distribution, voter awareness, and the environment. One more special program named "Say Yes" week was also celebrated. In this, teachers taught students how to cultivate the habit of saying yes to their parents and family.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1340

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

534

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Response:**

The college admits students from the first generation, economically weaker, and from SC/ ST/ OBC categories and tries to bring them into the mainstream of higher education. The college works on the ideology and philosophy adopted by Dr Babasaheb Ambedkar, the architect of the Indian Constitution, who established the People's Education Society, under which aegis college works.

**Advanced learners:** The students who performed well are identified based on internal assessment, university examination, classroom involvement, and performance in practical sessions, remedial classes and doughty-clearing sessions.

The college enhances their participation in group discussions, quizzes, and competitions to develop analytical and problem-solving abilities and improve their presentation skills.

**Slow learner:** The college practices a robust student academic counselling process. The counsellor monitors academic performance frequently to understand and assist any student with issues that affect their ability to learn. A set of students (mentees) are assigned to a faculty, and the corresponding mentor takes personal and academic care of students. The mentor takes care in monitoring the performance of slow learners. Departments conduct remedial classes and provide course notes to students, especially to those students who are on the verge of dropping out.

File Description	Documents
Link for additional Information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
753	17

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response :

The college's primary focus is on the teaching methods prescribed by the university, such as experiential learning, participative learning, and problem-solving methodologies, to enhance the students' learning experiences.

To increase students' participation, the college conducts group discussions, quiz competitions, Presentations and project work that promotes participative knowledge and problem-solving abilities conducted from time to time in the academic session.



Under the CBCS examination pattern, students are given individual projects and class assignments, and they are motivated to focus on self-study and independent learning. The college conducts skills-based courses and enhances the employability skills of the students. Further, under the Ek Bharat Shrestha Bharat initiative, the students are encouraged to develop emotional links to the cultures and traditions of other country regions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drarnbedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drarnbedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Response:**

The teachers associated with the college are well-versed in the ICT-enabled tools, and they are savvy with computer software.

The college has computer-related peripheral materials, equipment, provision, lab, ICT-enabled classrooms, internet, printers, and software utilised exclusively for academic purposes.

The teachers prepare PowerPoint presentations of the lessons and try to introduce an effective teaching-learning process with the students' positive responses.

The teachers encourage the students to visit various informative websites that could supplement classroom teaching and inform them about multiple government-promoted MOOC online courses such as SWAYAM, NPTEL, etc,

The teachers ensure that relevant e-content, such as videos, eBooks, best practices/case studies, etc., are delivered to the students promptly, which could supplement and enrich the learning process for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

##### Response:

The director of the Board of Examination and Evaluation, Savitribai Phule Pune University, monitors the examination system implemented in the affiliated colleges. The mechanism adopted and circulated by the university regarding internal assessment is transparent and robust in frequency and mode.

The college follows the prescribed mechanism through which students are assessed throughout the academic year on various parameters. Internal assessment is conducted according to guidelines laid down by the university, which are summarised below.

The evaluation of students is done on three parameters: -

a. Internal assessment

b. Practical Examination (list of practical courses is given in note No. 4)

c. University examination

For university examinations, question papers are set for seventy marks (three hours). Internal Evaluation is done continuously, three times during each semester. Internal assessment is for 30 marks. The college adopts three of the following methods for the internal evaluation:

a. Written examination,

b. Quiz

c. Presentations

d. Projects

e. Assignments

f. Tutorials

g. Oral examination

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://exam.unipune.ac.in/">http://exam.unipune.ac.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Response:**

The college has an affiliated institution and meticulously follows the guidelines circulated by the university regarding the mechanism for internal examination-related grievances, which are transparent, timebound and efficient.

The Director, Board of Examinations and Evaluation, Savitribai Phule Pune University, has passed the following ordinances.

1. Photo/ScanCopy & Revolution

2. Ordinance 1 to 10
3. Permission to apply for degrees/diplomas in various faculties after the conference.
4. Subjects to be taken by external students. No student shall be allowed to keep terms for two-degree courses.
5. Result of student to waive benefits of Ordinance.
6. Best of Performance.
7. Grant of additional marks for extra-curricular activities.
8. Improvement of Class/Grade.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://exam.unipune.ac.in/">http://exam.unipune.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Response:

The college offers B. A. B. Com. M. A. & M. Com undergraduate and postgraduate programs affiliated with the SPPU. The program and course outcomes for all programs offered by the college have been decided by the Board of Studies of the respective subject of the SPPU, which the college follows meticulously and uploads on its website for the information of its stakeholders.

The subject teachers conduct orientation programs for the benefit of the students, make them aware of the course outcomes laid down by the university, and explain to them how to succeed in these course outcomes through their teaching-learning process.

For program outcomes fulfilment, the college conducts

orientation programs. It explains the pre-decided program outcomes to the students newly admitted to that particular program offered in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

The affiliating university has prescribed the evaluation process of the programs and course outcomes. The college is aware of the students of POs and Cos through organising orientation programs and displaying such information on the notice board and college website.

The college has a systematic process of collecting and evaluating data on programs and course outcomes, for which the assessment includes the following: Assessment for the course level is done via continuous check having a particular weightage system depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides, weightage for the end semester examination (written examination/lab examination), depending upon course type, is also used for the process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/program-outcomes-for-b-com1698293284.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

224

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://drambedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-7211699511951.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

17



File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Response:

The college has approved the NSS unit, which accommodates 100 student volunteers in the NSS unit. The NSS unit works under the guidance of the trained program officers, volunteers, and NSS Department of the affiliating university.

The NSS Department of the university decided to plan the activities during the academic year under regular and camping activities in the neighbourhood community, sensitising students to social issues for the holistic development of the volunteers who joined these activities.

NSS volunteers focus on one village for sustained development activities, ensuring continuity, evaluation, and follow-up work.

Selection of villages with strong leadership is crucial, involving cooperation with Block Authorities and relevant

district officers.

Comprehensive surveys, including socio-economic assessments, aid in program planning and problem identification.

NSS volunteers disseminate information on various development areas to improve living conditions.

Program Officers motivate communities to participate, seek government agency support, and establish rapport with officials.

Collaboration includes outings, fundraising, education, environmental improvement, economic development, and rehabilitation projects. Weekend visits and one-day camps strengthen NSS-community bonds, fostering sustained community development efforts.

File Description	Documents
Paste link for additional information	<a href="http://www.unipune.ac.in/other_academic_and_service_units/national_service_scheme/default.htm">http://www.unipune.ac.in/other_academic_and_service_units/national_service_scheme/default.htm</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, boasts an impressive infrastructure and physical facilities to facilitate effective teaching and learning experiences. Situated on its own spacious 12700 sqm campus, the college offers a conducive educational environment.

The college has 23 classrooms, providing ample space for lectures and interactive sessions. Additionally, it features three fully functional laboratories catering to the practical

needs of students in various disciplines. A seminar hall, along with another one equipped with ICT facilities, serves as a venue for academic discussions and presentations.

The college's commitment to technological advancement is evident in its computer lab, which houses 76 computers. Each department is equipped with computers, ensuring seamless technology integration into the learning process. The administrative and library functions are efficiently managed using Vrudhhi software, which is regularly updated to enhance operational efficiency.

With these facilities in place, Dr. Ambedkar College ensures a conducive and well-equipped environment, enabling students and faculty to engage in effective teaching, learning, and research activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, is dedicated to the holistic development of its students. The institution recognises the importance of extracurricular activities in shaping well-rounded individuals and, therefore, offers a range of facilities for cultural activities, sports, and fitness.

The college provides ample opportunities for cultural expression through dedicated spaces and resources. Students can engage in various artistic pursuits, including music, dance, drama, and fine arts. Additionally, the institution encourages physical well-being by offering sports and games both indoors and outdoors, promoting teamwork, discipline, and a healthy lifestyle.

Furthermore, the college features facilities such as a gymnasium and yoga centre, emphasising the significance of

physical fitness and mental well-being. These amenities not only enhance the student's physical health but also foster a positive environment for personal growth and stress relief.

By providing these diverse facilities, Dr Ambedkar College ensures students access to various cultural, sports, and fitness activities, fostering a vibrant campus life and contributing to their overall development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Response:

Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, boasts a modern and digitised library, enhancing the academic experience for students and faculty. The library is efficiently managed through an Integrated Library Management System (ILMS), streamlining the cataloguing process and accessing resources.

Students can access various materials, including textbooks, reference books, novels, stories, biographies, and information related to competitive exams. These resources are not only available in physical form but also in digital format, accessible freely through social media platforms. The library actively promotes digital literacy by circulating digital, electronic, and soft-format resources to students and teachers.

Moreover, the institution organises online webinars and seminars, connecting students and faculty with experts in their respective fields. These virtual sessions are facilitated through platforms like Google and Zoom meetings. Participating students and teachers receive certificates of participation, recognising their engagement in these educational events. Additionally, the college librarian actively participates in online conferences, workshops, and

seminars, contributing to the continuous professional development of the institution's academic community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>0.012</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>160</b>	



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### Response:

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, is committed to up-to-date IT facilities, ensuring a seamless and efficient technological environment for its students and staff—the institution, affiliated with Savitribai Phule Pune University, partners with Wi-Zone Internet Services Pvt. Ltd to provide high-quality internet services. The Wi-Fi facilities are regularly updated, with new configurations ensuring optimal performance.

The college's IT infrastructure boasts modern computer systems with new versions and efficient configurations, including CPUs, graphic cards, RAM, storage, scanners, monitors, printers, and networking facilities. These resources are equipped with essential software such as Windows, MS Office, Tally, and Power Supply, enhancing administrative and academic functions.

Furthermore, the college utilises the reputed and university-approved Vriddhi software for office operations, ensuring seamless administrative processes. The institution prioritises security, implementing CCTV surveillance across the premises for storing and processing video data.

This robust IT infrastructure not only supports the college's administrative staff but also benefits teaching staff and students, providing them with the necessary tools and technology for an enhanced and productive learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>

**4.3.2 - Number of Computers**

76

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

13.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response :**

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, affiliated with Savitribai Phule Pune University, maintains a systematic approach to preserving and utilising its physical, academic, and support facilities. The institution adheres to established systems and procedures to ensure the smooth functioning of various resources:

**Classrooms:** The college maintains a clean and conducive learning environment by conducting regular cleaning and maintenance. Non-teaching staff members are dedicated to cleaning classrooms daily. Additionally, the electrical systems are continuously monitored by the Vocational department (Junior College) to ensure immediate repairs if necessary, promoting safety and efficiency.

**Library:** The library's software is annually maintained through contracts, ensuring the digital resources remain accessible and up-to-date. Moreover, the college undertakes timely repairs and maintenance of library furniture and fixtures, providing a comfortable and functional space for students and faculty.

By implementing these measures, the institution guarantees that students and faculty access well-maintained facilities, fostering an environment conducive to effective teaching, learning, and research activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-442-procedure-and-policies-of-maintenance1698504180.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/metric-no-442-procedure-and-policies-of-maintenance1698504180.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

116

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to institutional website	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

04

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Response:**

Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, actively promotes students' representation and engagement in various administrative, co-curricular, and extracurricular activities, following established processes and norms. Each year, the college organises a student council that is pivotal in fostering academic and extracurricular development among students.

Within this council, representatives are chosen from different segments of the student body, ensuring diverse perspectives. These representatives assist in online education, offering support to their peers through platforms like WhatsApp groups. They facilitate essential tasks such as filling university examination forms, participating in mock tests, and addressing issues related to internet connectivity disruptions.

Moreover, the student representatives take on roles as Covid Yoddha, actively promoting safety measures within the college community. They disseminate crucial information on maintaining safe distances, proper mask usage, and other Covid-related precautions. By engaging in these initiatives, students not only contribute to the college's welfare but also develop leadership skills, discipline, and a strong sense of responsibility, fostering a well-rounded educational experience.

File Description	Documents
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

Although Dr. Ambedkar College of Arts and Commerce in Yerawada, Pune, does not have an officially registered Alumni Association, its alumni actively engage in various initiatives that significantly contribute to the institution's development and societal welfare. With over 450 dedicated members, the alumni association serves as a platform for interaction, fostering connections between alumni, current students, faculty, and the college administration.

These committed alumni play a vital role in the college's activities, including organising tree plantation drives and participating in the annual blood donation camp. However, it



couldn't be held due to the pandemic. Despite the challenges posed by COVID-19, they encouraged citizens to adhere to safety protocols, emphasising social distancing and mask usage.

Additionally, during the lockdown period, alumni members stepped up as 'Covid Yoddhas,' supporting the police department and contributing by donating plasma to those in need. Through these diverse efforts, the Alumni Association not only benefits the college but also demonstrates a solid commitment to societal well-being, making meaningful contributions to both the institution and the community.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

The governance structure of Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, is intricately aligned with its vision and mission. With a vision to impart quality higher education to the youth of rural areas and foster self-reliance, the institution's mission emphasises instilling the correct values, attitudes, and skills while promoting quality consciousness to nurture ideal citizens contributing to nation-building.

In line with these principles, the leadership maintains a transparent and interactive environment, encouraging stakeholder participation in decision-making processes. The

College Development Committee oversees general supervision, ensuring the smooth implementation of directives. Regular interactions, staff council meetings, and departmental committees facilitate effective oversight.

Additionally, the institution has established mechanisms such as the Grievance Redressal Cell, alum networks, and support systems provided by the management and IQAC to address stakeholder concerns. Recognition through awards, scholarships, and collaboration with various agencies for training and placements further promotes excellence.

The harmonious collaboration among the Managing body, CDC, and Staff underscores the institution's commitment to its vision and mission, ensuring a holistic educational experience for its students.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Response:**

At Dr Ambedkar College of Arts and Commerce in Yerawada, Pune, effective leadership is demonstrated through decentralised and participative management practices. The College Development Committee (CDC) shapes the institution's administration and academic processes. Staff members actively engage in the decision-making process through their representatives in the CDC. Major decisions, including budget allocations, the introduction of new courses, staff appointments, and ensuring accountability in the teaching and learning process, are made collectively by the CDC.

The principal, as a leader, implements policy decisions with input from the Internal Quality Assurance Cell (IQAC). The IQAC collaborates with department heads and committee conveners to execute curricular, co-curricular, and extra-curricular programs. Teachers' insights are valued, shaping academic planning and execution and emphasising the teacher's crucial

role in students' activities.

Furthermore, students are actively involved in academic and cultural committees facilitated by the student council. This participative approach motivates students by encouraging enthusiastic participation in various programs and fostering a vibrant and engaging learning environment.

File Description	Documents
Paste link for additional information	<a href="https://drarnbedkarcollege-edu.in/">https://drarnbedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Response:

The college works under the aegis of the People's Education Society and is monitored and governed by the Governing Body of the PES.

As per the Maharashtra Public Universities Act 2016, the formation of the College Development Committee (CDC) is mandatory, and the college has established it as per the provisions of the Act 2016.

The principal constitutes several in-house committees and follows a participatory management system. These bodies, namely, the Governing Body and College Development Committee, implement policy decisions through the Principal and Heads of Departments.

Academic and Administrative policy decisions are implemented through IQAC, which constitutes several committees for the effective functioning of the college—academic committees like Examination, Library, Research and Development, Purchase and faculty associations. Committees like NSS, NCC, Students' Welfare, Extramural Board, Cultural Committee and Staff Academy coordinate with IQAC for extra-curricular and extension activities. Anti-Ragging Cell, Grievance Redressal Cell, Internal Complaint Committee, Counselling Cell, Placement Cell and Minority Cell address the issues of students as per requirement.

The Office Superintendent oversees the Office administration. Admission, Eligibility, Scholarships and Free-ships, Accounts, Issue of certificates and documents, Maintenance of staff service records and correspondence with the Affiliating University, UGC and Government bodies are handled by the office.

The college follows UGC, State Government and Affiliating University guidelines for procedures involving recruitment, promotions and service matters as applicable to institutions.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Response:**

The college follows the rules and regulations of the affiliating university, UGC and State Government for the effective and efficient functioning of its daily academic process.

The college diligently adheres to the rules and regulations set forth by the affiliating university, UGC (University Grants Commission), and the State Government to ensure the seamless operation of its academic activities. Committed to providing quality education, the college strictly follows these esteemed apex bodies' policies, administrative framework, appointment protocols, and service rules. By aligning its practices with these guidelines, the college ensures its daily academic processes' effective and efficient functioning. This dedication to compliance not only upholds the academic standards but also nurtures an environment of discipline, accountability, and excellence within the institution. By embracing the directives of the affiliating university, UGC, and State Government, the college establishes itself as a responsible and credible educational institution dedicated to nurturing future leaders and societal contributors.

File Description	Documents
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/vision-and-mission">https://dramedkarcollege-edu.in/vision-and-mission</a>
Link to Organogram of the Institution webpage	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The college prioritises the well-being of its staff by implementing various effective welfare measures. By university and government regulations, the teaching and non-teaching staff are entitled to several leaves, ensuring a healthy work-life balance. Moreover, the institution receives a monthly salary grant from the Government of Maharashtra, adhering to the guidelines specified by the UGC. The staff members benefit from provident fund facilities, aligning with the established rules and ensuring financial security in the long run. Working hours are structured in compliance with the regulations, guaranteeing a fair and balanced work schedule for all employees.

Additionally, the college offers promotion opportunities

following the stipulated rules, recognising and rewarding staff members for their dedication and hard work. Medical facilities are provided by the regulations, ensuring the health and well-being of the staff. Furthermore, non-teaching staff can avail advance against salary for special occasions such as Dr Babasaheb Ambedkar Jayanti and Diwali Festival, demonstrating the college's commitment to supporting its employees during important cultural and festive events. These comprehensive welfare measures underscore the college's dedication to creating a supportive and conducive work environment for its staff members.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Response:**

The college has implemented a robust Performance Appraisal

System for teaching and non-teaching staff in strict adherence to the guidelines set forth by the UGC. For teaching staff, the system aligns with the UGC standards, encompassing the appointment of assistant professors, promotions from assistant professor to associate professor, associate professor to professor, and works to the position of principal.

To assess the performance of its staff members, the college diligently collects annual confidential reports from employees, a process overseen by the respective heads of departments. These confidential reports serve as a comprehensive evaluation tool, providing insights into the employees' work ethic, professionalism, and contributions to the institution. The meticulous review of these reports forms the basis for decisions regarding promotions within the institution.

By employing this Performance Appraisal System, the college ensures a fair and transparent evaluation process, recognising and rewarding the dedication and excellence exhibited by its teaching and non-teaching staff. This approach not only fosters a culture of accountability and continuous improvement but also contributes significantly to the overall growth and development of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Response:

**Internal Audit:** The college has appointed an internal auditor to detect errors immediately and devise an effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done periodically. Observations made by the auditor are brought to the notice of the accountant and Principal of the college.



The University audits the funds sanctioned to the college under National Service Scheme and Adult and Continuing Education

Scheme, Minor Research Projects, Faculty Development Programs, Organization of Conferences and expenditures related to examination.

The Department of Higher Education carries out audits of salary grants.

Other Audits: All necessary audits as per the University's (SPPU) requirements, UGC and Government of Maharashtra are carried out by the college as required. The University and UGC authorities audit all the funds forwarded to the college by them under the National Service Scheme, Adult and Continuing Education Scheme, under any development or five-year plan grant, as well as the audit of examination funds. Objections, if any, are settled by the person in charge and the Principal.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response:**

The college has received permission from the Government of Maharashtra as a grant-in-aid institute and gets a monthly salary grant from the government. In the grantable program admission, the admission fees are decided by the affiliating university, and the college collects that sum as admission fees from the students.

The college is fit to receive financial assistance from UGC and an affiliating university for the development of the college.

**Utilisation Strategies Departmental Activities:** All departmental budgets for each academic year are placed for approval in the CDC meeting for sanction of expenditure to be incurred.

To settle the needs of the aspirant students in the college vicinity, the college runs non-grantable divisions whose admission fees are more than the grantable divisions. The teachers appointed for the non-grantable workload their monthly salary is paid from the funds collected from non-grantable divisions.

**Infrastructure:** Adequate provision for the development of infrastructure is in place.

**Library Expenditures:** The library is upgraded regularly. The addition of text and reference books takes place as per the change in curriculum. **Audit:** The audited statement of accounts is submitted to the funding agencies for final settlement.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/">https://drambedkarcollege-edu.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:**

The college established the Internal Quality Assurance Cell immediately after the first accreditation cycle. It always plays a catalytic role in the quality enhancement of college. The IQAC contributed significantly in the academic year 2020-21, even during the COVID-19 pandemic lockdown.

IQAC has the following practices and strategies for the institutionalisation of quality assurance.

1. Preparation of Action Plan
2. Formation of Committees
3. IQAC conducted a regular meeting
4. Preparation and submission of AQAR
5. Collect the feedback of students

The IQAC collected the online feedback of stakeholders, such as students, regarding college and curriculum. After the collection of feedback, the IQAC analysed the input. The IQAC displayed a report on the college website.

File Description	Documents
Paste link for additional information	<a href="https://drambedkarcollege-edu.in/assets/uploads/media-uploader/igac-minutes-2023-241698985887.pdf">https://drambedkarcollege-edu.in/assets/uploads/media-uploader/igac-minutes-2023-241698985887.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:**

IQAC reviews the teaching-learning, infrastructural facilities and teaching outcomes and suggests appropriate changes. This practice has helped to achieve academic as well as administrative excellence. Review of Teaching Learning Process: The IQAC prepares and monitors the timetable. Deviation from this is brought to the notice of the individual teacher and the head of the department. Teacher feedback is taken from students with respect to the teaching, learning and evaluation process at regular intervals. Result analysis is also an integral part of the review. Feedback is analysed, and the outcome is discussed with the concerned teacher. Internal and External

Academic Audits augment the reviewing of the teaching, learning and evaluation process. The IQAC reviews the teaching methods followed by the teachers as reflected in self-appraisal forms. IQAC has suggested modern methods for augmentation of the teaching-learning process. To bridge the gap between the university-prescribed syllabi and job requirements, IQAC introduced value-added, skill-oriented and short-term courses for the students.

File Description	Documents
Paste link for additional information	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/iqac-minutes-2023-241698985887.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/iqac-minutes-2023-241698985887.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dramedkarcollege-edu.in/assets/uploads/media-uploader/feedback-analysis-for-the-year-2021-221698835828.pdf">https://dramedkarcollege-edu.in/assets/uploads/media-uploader/feedback-analysis-for-the-year-2021-221698835828.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Response:

Gender equity focuses on fairness & justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors, referring to the equal distribution of resources based on the needs of different groups of people.

Gender sensitisation means issues such as problems of sexual harassment, sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level—issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation.

In our college, we have a healthy atmosphere at the workplace.

Needful facilities for women and men are available. We have a standard Staff Room.

Annual gender sensitisation action plan objective :

To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff.

The college conducts activities like Blood Donation Camp.

The college arranges a lecture on health nutrition among female students.

The college organizes specific facilities for women in terms of:

- A) Safety and security
- B) Counselling
- C) Common room
- D) Day-care centre for young children
- E) Any other relevant information

File Description	Documents
Annual gender sensitization action plan	<p><u>Gender equity focuses on fairness &amp; justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors, referring to the equal distribution of resources based on the needs of different groups of people. Gender sensitisation means issues such as problems of sexual harassment, sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level—issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation. In our college, we have a healthy atmosphere at the workplace. Needful facilities for women and men are available. We have a standard Staff Room. Annual gender sensitisation action plan objective : To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff. The college conducts activities like Blood Donation Camp. The college arranges a lecture on health nutrition among female students. The college organizes specific facilities for women in terms of: A) Safety and security B) Counselling C) Common room D) Day-care centre for young children E) Any other relevant information</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Gender equity focuses on fairness &amp; justice regarding benefits and needs for women and men, girls and boys. Equity is used, for example, within the education, health and humanitarian sectors, referring to the equal distribution of resources based on the needs of different groups of people. Gender sensitisation</u></p>

means issues such as problems of sexual harassment, sexual stereotyping, and complexities such as caste minority experience. Lack of emotional and academic support at the personal and institutional level—issues about infrastructural and health facilities, lack of encouragement innovation in gender sensitisation. In our college, we have a healthy atmosphere at the workplace. Needful facilities for women and men are available. We have a standard Staff Room. Annual gender sensitisation action plan objective : To promote inclusiveness, tolerance, harmony and women empowerment among the students and staff. The college conducts activities like Blood Donation Camp. The college arranges a lecture on health nutrition among female students. The college organizes specific facilities for women in terms of: A) Safety and security B) Counselling C) Common room D) Day-care centre for young children E) Any other relevant information

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Response :**

The college is in the Pune Municipal Corporation area the PMC authorities take the necessary care of degradable and non-degradable waste.

Solid waste management: the college has connected the solid waste pipeline to the PMC system with their prior permissions.

Liquid waste management: The college has channelled liquid waste to the PMC system.

Biomedical waste management: The college offers B. A. B. Co. M. A. & M. Com programs where biomedical waste is not produced.

E-waste management: The college handles the E-waste and e-waste material handover to the authorised deal.

Waste recycling system: The college area and use of water are minimal in quantity. Therefore, a waste recycling system is not possible to construct.

Hazardous chemicals and radioactive waste management: The college offers non-science programs. Hence, there is no creation of Hazardous substances and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dramedkarcollege-edu.in/">https://dramedkarcollege-edu.in/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Response:**

The college is deeply committed to fostering an inclusive environment that embraces diversity in all its forms. Proactive efforts and initiatives promote tolerance and harmony among its students and staff, regardless of cultural, regional, linguistic, communal, socioeconomic, or other differences. One key initiative is the organisation of cultural exchange programs, where students from various backgrounds come together to celebrate their differences and learn from one another. These programs include events showcasing diverse traditions, art, cuisine, and languages, fostering mutual respect and understanding.

The college also actively encourages open dialogue and

respectful communication, creating a safe space for discussions on sensitive topics related to cultural, social, and economic diversities. Awareness campaigns and workshops are conducted regularly to educate the campus community about different cultures, customs, and traditions, promoting empathy and acceptance.

Moreover, the college promotes community engagement by collaborating with local organisations and communities, emphasising the importance of social responsibility and civic participation. By embracing and celebrating diversity, the institution enriches the educational experience. It prepares its students to thrive in a globally interconnected world, fostering a spirit of unity, tolerance, and harmony among all its members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Response:**

The college sensitises the values, rights, duties and responsibilities of their teaching, non-teaching staff, and students.

Fundamental human values refer to those values at the core of being human. The values considered actual inherent values in humans include truth, honesty, loyalty, love, peace, etc., because they bring out the essential goodness of human beings and society.

Professional ethics are accepted standards of personal and business behaviours, values and guiding principles. We celebrate in our college National flag Hoisting, sing the anthem, and students attend it.

We celebrate the birth & death anniversaries of noble persons. On these occasions, we arrange inspirational speeches for the

students. We also agree on drawing writing competitions these days.

Our college has an N.S.S. (National Service Scheme) unit. The team runs many activities and campaigns. The N.S.S. unit organises a blood donation camp seven days campaign/resident camp.

We have not done any activities because of the coronavirus last year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

**Response:**

The college takes immense pride in its rich cultural tapestry, aiming to instil a deep sense of patriotism and social responsibility among its students. By organising many events, the institution not only celebrates the essence of Indian heritage but also imparts valuable lessons in unity, tolerance, and respect for diversity. Through commemorating significant occasions such as Indian Constitutional Day, Republic Day, Independence Day, and various national heroes' birth and death anniversaries, the institution educates its students about the core values that underpin the nation.

Furthermore, the college actively participates in Central and State Government initiatives, contributing to initiatives like the Swachh Bharat Mission, Gender Sensitization, Women Empowerment, Road Safety, and Environmental Conservation. Engaging in activities such as tree plantation drives, blood donation camps, and plastic waste removal projects, the institution emphasises the importance of environmental sustainability and social welfare.

The college's inclusive approach extends to celebrating various cultural events, religious festivals, and international observances like International Women's Day, Yoga Day, and Teachers' Day. The institution fosters a sense of community and shared responsibility by involving both teaching and non-teaching staff and students in these initiatives. These efforts underscore the institution's commitment to creating socially aware, responsible, and compassionate individuals, preparing them to contribute positively to society and the world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice: First**

**Title:** Dedicated Efforts to Improve Students' Communication Skills in English Language

**Objectives:** To enhance students' communication skills in the English language through targeted and innovative teaching methods.

**The Context:** In a globalised world, proficiency in English is crucial for students to succeed academically and professionally.

**The Practice:** This best practice involves interactive and immersive teaching methods, including group discussions, role-playing exercises, language games, and multimedia resources.

**The Evidence:** It was observed that the students participated in this practice, and the quantitative data, such as improved test scores and assessments, demonstrate students' progress

**The Problem Encountered:** One significant challenge faced was the initial resistance from some students who lacked confidence in their language abilities

**Best Practice: Second;**

**title:** Improvement of Employable Skills among Students through Professional Courses

**Objectives:** To equip students with essential employable skills such as proficiency in Tally and MS Office, personality development, yoga and meditation techniques, and spoken English.

**The Context:** In the recent fast-paced job market, possessing technical skills like Tally and MS Office, coupled with soft skills

**The Practice:** This best practice implements a structured curriculum that includes professional courses in Tally and MS Office, workshops on personality development, yoga and meditation sessions, and spoken English classes.

**The Evidence:** Quantifiable evidence from the study includes students' certification in Tally and MS Office, improved English language proficiency scores, and demonstrated soft skills in mock interviews and group activities.

**The Problem Encountered:** One notable challenge encountered was the initial resistance from some students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Response:**

The college teachers are actively involved in making education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible and enjoyable.

The teachers guide the students on several social issues and motivate the students to participate in these issues to raise awareness among the people.

The teachers attended online seminars and webinars and tried to enhance their knowledge of their subject and area of interest.

The college is a nurturing ground for underprivileged students, fostering competence, confidence, and excellence. Remarkably, it houses over 70% of the scheduled caste population in Pune City, providing them with a platform for lifelong learning and personal growth.

Emphasising a holistic approach, the institution employs a three-tier system comprising academic, co-curricular, and extracurricular programs. By exposing students to multidisciplinary areas, the college enhances their theoretical

knowledge and strengthens their emotional quotient and inner potential. This approach aligns seamlessly with the national objectives of higher education, emphasising social justice through Pradnya (knowledge) and Karuna (compassion) principles.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The college proposes the following plan for the next academic year: -

To install the proper setting up of a Rainwater harvesting facility.

To apply to the funding agencies for more financial assistance for the development of the college.

To renovate the administrative block and facilities for the students

To set up a centralised computer lab.

To appoint a security guard for 24X7

To instal CCTV surveillance system

To renovate the staff room and pantry.

To repair washrooms.

To install of Green Boards and White Boards.

To ensure portable drinking water at different spots.